

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, July 27, 2004

The Brookings County Board of County Commissioners met in regular session on Tuesday, July 27, 2004, with the following members present: Deanna Santema, Dennis Falken, Donald Larson, and Emil Klavetter. Mary Negstad was absent for personal reasons. Also present: Stephanie Vogel, Kelly Bakken, Robert Hill, Royce Emerick, Todd Struwe, Martin Stanwick, Trish Sterud, Donna Ramsay, Gary Heldt, Ted Eggebraaten, Beth Pederson, Terry Pritchard, Joyce Dragseth, Clyde Calhoon, Mel Kloster, Chris Wiegert, Mark Whaley, Dennis Micko, John Mills, Vicki Buseeth, Jacob Limmer, Bill Du Bois, John Andrews, and Brian Eclov.

CALL TO ORDER

Chairperson Santema called the meeting to order.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the July 27, 2004 Commission Meeting, and the minutes from the July 13, 2004 Commission Meeting. Welfare Matters: Case # 04-083A for rent was denied; Case # 04-087 for emergency medication was approved; Case # 04-088 for rent was approved; Case # 04-089 for rent was approved; Case # 04-061 for hospital was denied; Case # 04-067 for hospital was denied; Case # 04-058 for hospital was denied; Case # 04-068 for hospital was denied; Case # 04-078 for hospital was denied; Case # 04-063 for hospital was denied; Case # 04-059 for hospital was denied; Case # 04-056 for hospital was denied; Case # 04-057 for hospital was denied; Case # 04-049 for hospital was denied; Case # 04-054 for hospital was denied; Case # 04-092 for rent was approved; Case # 04-093 for lot rent was approved; Case # 04-083AB for rent was approved. Travel/Education: Laurie Tangen to go to Flandreau, SD on July 7, 2004 to judge the Fashion Revue; to go to Chamberlain, SD on July 14, 2004 to attend the University Week for Women Committee Meeting; to go to Flandreau, SD on July 15, 2004 to attend Clothing Construction; to go to Huron, SD on July 27, 2004 to attend the State 4-H Horse Show; to go to DeSmet, SD on August 9, 2004 to attend Kingsbury County Achievement Days. Lionel Torgrude and Irene Pierce to go to Pierre, SD on August 30 - September 2, 2004 to attend the Annual CVSO Training. Joyce Dragseth to go to Pierre, SD on August 16-17, 2004 to attend the Legislative Research Council Meetings. Denise Brown to go to Sioux Falls, SD on September 1-2, 2004 to attend Training Course on Windows Server.

ROUTINE BUSINESS

Motion by Klavetter, seconded by Falken, to approve the following claims. Roll Call Vote: Larson "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes. A&D Campers, lites \$14.50; Action Process Serving, subpoenas \$42.40; Allied Oil & Supply, tires \$554.68; Allstate Imaging, ribbons \$405.27; AT&T, telephone \$138.50; Banner Associates, engineering fees \$2,116.20; Bierschbach Equip, pumps \$2,784.50; Bohlmann Inc, bench \$282.00; Bowes Construction, asphalt \$450,231.04; Bkgs City, utilities \$577.43; Bkgs Co Treasurer, taxes \$1,147.60; Bkgs Register, subscription \$135.47; Bkgs Domestic Center, marriage licenses \$1,490.00; Bkgs Police, 911 dispatch \$35,000.00; Bkgs Library, qrtrly payment \$6,250.00; Buhl's Cleaners, rugs/rental \$61.80; Butler Machinery Co, filters \$646.16; Cellular One, telephone \$837.55; Central Business Supply, maintenance/office supplies \$600.76; Central Station Security, monitoring \$125.00; Character Development, supplies \$10.00; Civil Design Inc, engineering fees \$1,627.50; Cook's Office Products, maintenance \$24.00; Cook's Recycling, commercial service \$69.00; Dakota Abstract, rent/utilities \$1,658.49; Dakota Rigger & Tool, crane inspection \$172.50; Dell Marketing, computers \$2,280.04; Den-Wil, grounds upkeep \$127.56; Dept of Transportation, contracts \$9,757.99; Diamond Mowers, parts/labor \$72.92; Janet Dickerson, 4-H judge/mileage \$48.20; Donna Dietrich, MI hearing \$36.87; East Central MH/CD, qrtrly payment \$11,000.00; Educational Innovations, beads \$60.90; The Exchange, guns \$795.00; First Nat'l Bank Mastercard, gas \$115.98; Robert Fite, CAA \$770.40; Mary Fleming, 4-H judge/mileage \$41.24; Foerster Wholesale, supplies \$574.95; Bonnie Foster, 4-H judge \$25.00; 4-H Foundation, ribbons \$35.00; G&K Services, laundry service \$224.06;

Global Protection LLC, PPE kits \$7,134.28; Alan Glover, CAA \$583.20; Hanson Pipe & Product, culverts \$973.56; Konrad Hauffe, dental \$38.30; Robert Hill, meals \$87.00; Tim Hogan, CAA \$159.00; Holiday Inn, rooms \$491.70; Joanie Holm, coroner fees \$1,500.00; Larry Holmes, meals/motel/travel \$699.86; Jean Hommel, 4-H judge/mileage \$184.80; Anne Hovey, mileage \$33.64; Justin Hyde, CAA \$316.80; Hy-Vee Food Store, coffee \$4.98; Index, office supplies \$10.76; Integrated Business Solutions, technology service \$4,345.25; Inter-Lakes Community Action, support worker \$629.00; Randy Jensen, meetings/mileage \$66.24; Darrel Kleinjan, meetings/mileage \$72.04; L&L Parts, filters \$88.52; Law Enforcement Systems, stickers \$64.00; Donald McCarty, CAA \$28.80; MCI, telephone \$141.45; M&T, medical supplies \$64.75; MTS Safety Products, gloves \$184.74; Bob Mans, meeting/mileage \$29.64; Martin's Inc, diesel fuel/oil \$1,441.88; Mastercard, airfare/motel \$1,693.85; Midway Truck & Parts, parts/labor \$30.00; Midwest Glass, repair lock \$35.71; Mike's Sharpening, sharpening \$6.89; Minnehaha Co Juvenile, foster care \$330.00; Nat'l 4-H Council, supplies \$122.03; Darrel Nelson, meeting/mileage \$30.51; Nancy Nelson, CAA \$1,008.00; Nortek Computers, router installation \$385.99; Northwestern Public Service, utilities \$226.31; Sean O'Brien, CAA \$1,966.18; Orthopedic Institute, medical \$20.75; PMC, web hosting \$2,100.00; Pennington Co Jail, transport \$289.19; Pitney-Bowes, service call/maintenance/qrtrly contract \$1,523.00; Pro Map Corp, maintenance contract \$4,450.00; Qwest, database \$300.21; RTI, technical support \$600.00; Radio Shack, chargers \$89.97; Rental Depot, tool rental \$45.90; Robert Rochel, meetings/mileage \$69.14; Running's Big R, hardware \$41.16; Layne Saathoff, meetings/mileage \$76.68; Deanna Santema, mileage/telephone \$236.75; Terry Schwenk, rent \$200.00; SD Federal Prop, cargo trailer \$125.00; SDSU Ag-Bio, registration/books \$105.00; SDSU Vet Science, rabies testing \$37.00; Sinai Coop EI, diesel fuel \$714.22; Sioux Valley Energy, utilities \$43.00; Steve Smith, meeting/mileage \$39.50; State of SD, network access fees \$63.00; Sturdevant's Auto, parts/filters \$139.12; Swiftel Center, upkeep/fireworks \$3,000.00; Thrifty White, medicine \$497.15; Lionel Torgrude, meals/mileage \$526.40; Turning Point, foster care \$1,620.00; Uline, bags \$27.51; VandenBerg Law, CAA \$3,420.00; VanDiest Supply, chemical \$6,843.00; Joshua VanPelt, execution \$535.04; Verizon, telephone \$161.36; Barry Vlasman, CAA \$1,218.81; Stepahnie Vogel, books \$122.04; Wagner Real Estate, inspection fees \$1,000.00; Wal-Mart, supplies \$90.55; Wal-Mart Phy, medicine \$15.65; West Group, law books \$869.00; Terry Wiczorek, CAA \$450.54; Chad Wosje, meeting/mileage \$39.50; LP Sewer, qrtrly payment \$744.36; LP Water, qrtrly payment \$1,564.79; Bkgs-Hamlin Sioux Water, qrtrly payment \$5,897.65; Upper Deer, qrtrly payment \$371.24; Juror/Witness: Clarice Aulner \$10.64; Mary Barnett \$176.88; Tammie Bauer \$19.60; Cordus Behrend \$10.64; Mary Bezdichek \$11.28; Rosemary Boggs \$11.28; Douglas Boe \$50.58; Jamie Boellaard \$11.28; Virgil Bolstad \$20.44; Sharleen Brockhoff \$10.64; Eleda Brotsky \$165.36; Christine Bruinsma \$58.96; Betty Cimino \$16.40; Beth Clapp \$16.96; Nicole Czeck \$10.64; Linda Derscheid \$10.64; Thelma Dittman \$10.58; Barbara Doherty \$50.58; Bernadeen Dombek \$151.92; Gary Egeberg \$54.64; Maryanne Engesmoe \$29.20; Paula Erickson \$11.28; Amber Erks-Paulson \$10.64; Verna Flippin \$52.56; Sylvia Fryer \$58.70; Jesse Hall \$151.92; Violet Harris \$21.60; Christine Harte \$14.06; Laura Hayden \$11.74; Melissa Hemmestad-Cronin \$10.64; Michael Hendrickson \$50.64; Nancy Herrick \$15.80; John Hittle \$10.64; Sharon Hofland \$153.84; Beverly Jensen \$165.36; Clayton Jensen \$10.58; Violet Keimig-Anderson \$54.06; Ronald Knutson \$17.68; Donald Koerlin \$53.48; Kathleen Kreyger \$11.28; Dean Krogman \$10.58; Shirley Kruiter \$15.12; Yvonne Lamster \$11.16; Avery Lopic \$10.64; Shirley Lathrop \$55.12; MaryJo Lee \$151.92; Larry Leigh \$51.16; James Mannerud \$56.40; Edward Mulder \$55.22; Debra Mundt \$10.64; Garfaye Narragon \$11.16; Linda Nelson \$51.74; Jacob Ness \$153.84; Gloria Nielson \$58.70; Jay Nilson \$12.32; Kathy Nussbaum \$53.48; Bryce Olson \$63.44; James Otteson \$15.12; Jessica Park \$53.48; Belarie Peterson \$22.80; Mary Peterson \$11.28; Janice Pickard \$11.28; Robin Pickard \$151.92; Virginia Pittenger \$10.64; Stephen Pohl \$10.64; Curtis Lee Puetz \$10.64; Koti Riedy \$11.16; Marvel Rindels \$11.16; Elwyn Roach \$50.64; Glen Robbins \$10.58; Paul Sahr \$50.64; Ruby Schafer \$19.60; Katherine Schliessmann \$11.28; Eunice Simmons \$19.60; Danielle Siverhus \$50.64; Duane Smallfield \$188.40; Elnore Steffen \$11.28; Anna Thompson \$10.64; Laurie Tolrud \$188.40; Brenda Turenne \$151.92; Wallace Tvedt \$20.24; Adam Vahl \$151.92; Richard VandeWeerd \$19.60; Richard Vockrodt \$12.32; Virginia Weeks \$50.00; Stuart Webster \$15.12; Zeno Wicks \$13.20.

Zoning & Drainage Director, Robert Hill met with the board to discuss upcoming meetings, Drainage, and Zoning concerns.

Emergency Management Director, Todd Struwe met with the board to discuss departmental matters, computer hard drive problems, grants, upcoming meetings, and the Pre Disaster Mitigation Plan.

Motion by Klavetter, seconded by Falken, to approve and authorize Chairperson Santema to sign the 2004 Exercise Grant Letter of Intent. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes.

Be it noted, the Pre Disaster Mitigation Plan Agreement with Robert Hill will be extended until August 13, 2004.

Commissioner Falken excused himself from the meeting.

Community Health Nurse, Trish Sterud met with the board to discuss departmental matters and to distribute the 2004 Second Quarterly Report.

Weed and Pest Supervisor, Gary Heldt met with the board to discuss the Weed and Mosquito Control Spraying Programs.

Sheriff, Martin Stanwick met with the board to discuss a Labor Day Concert that was proposed to him.

Commissioner Falken returned to the meeting.

Director of Equalization, Joyce Dragseth met with the board to discuss the OHE Court Cases, the ProMap Seminar, a Database request, the Commercial Review, and Personnel matters.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report. Bakken distributed the Brookings County 2005 Budget Books.

Commission Assistant/Personnel Director, Stephanie Vogel presented the board with the Commission Assistant/Personnel Director Report. Vogel updated the board on a County-Wide Raffle, the 8 County Meeting, the Mayor's White Paper for Regional Revitalization, the Senior Companions Invitation, the new flags for the Board Room, the reimbursement rates for mileage, Personnel Items, Correspondence, Health Insurance and Sound System Quotes, and updated the board of a request from Mel Thorne for Brookings County to mow at the cemetery. Be it noted, the board approved the Routine Personnel Action Notices for: Ruth Sapp, Candace Stamp, and Nikki Chapman (retroactive June 1, 2004.)

Motion by Falken, seconded by Klavetter, to change the Brookings County Travel/Education Policy to match the State Rates; effective August 1, 2004 the Mileage Rate will be .32 cents per mile and the State Lodging Rate will be \$41.00 per night. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes.

Donna Ramsay met with the board to inquire about correspondence and invitations.

Motion by Falken, seconded by Larson, to approve and authorize Chairperson Santema to sign the Compromise and Settlement Agreement; the Agreement is between Tim Trooien of 19995 478th Avenue, White, SD and Brookings County. The sum of \$700.00 will be paid to Tim Trooien from the Weed and Pest 2004 Budget. Roll Call Vote: Klavetter "Aye," Larson "Aye," Falken "Aye," Santema "Aye." Motion passes.

REGULAR BUSINESS

Beth Pederson met with the board to request that Brookings County adopts a policy requiring the Brookings County Zoning Board to publish their minutes.

Highway Superintendent, Ted Eggebraaten met with the board to discuss Resolution # 04-28, Brookings County Bridge # 06-180-078, the Salt Agreement with the City of Brookings, Railroad Crossing Projects in Aurora, Volga, and Elkton, concerns with County Road 7 and the Mammoth Dig, and Specifications for a Roller purchase.

Motion by Larson, seconded by Falken, to approve and authorize Chairperson Santema to sign Resolution # 04-28; a Resolution for the County Federal Aid Bridge Replacement or Rehabilitation Program. Roll Call Vote: Larson "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

RESOLUTION #04-28

County Federal Aid Bridge Replacement or Rehabilitation Program

WHEREAS, the Brookings County Board of County Commissioners desire the replacement of the bridge hereinafter described:

LOCATION AND LENGTH: Str. # 06-180-078 located 8.2 mi. N & 1 mi. E of Brookings

AND WHEREAS, Brookings County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, Brookings County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Special Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The sufficiency rating is 46.0.
2. The load carrying capacity of the existing bridge cannot be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED, that the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the approved Secondary Road Plan Agreement and the State's "Standard Specifications for Roads and Bridges," the bridge replacement or rehabilitation project at the above described location. Consultant services are to be with Federal Participation. Preliminary Engineering Services by State Forces with Federal Participation are the Hydraulic Study and the Foundations Investigation (if necessary). Construction administration is to be handled by State forces with Federal Participation.

Brookings County will have sufficient funds available during calendar year 2005 to match available Special Bridge Replacement Funds.

Vote of Commissioners: Yes—4, No—0

Dated at Brookings, SD, this 27th day of July 2004.

Deanna Santema, Chairperson
Brookings County Commission

ATTEST:

Janet Willmott, County Auditor

Motion by Klavetter, seconded by Larson, to approve and authorize Chairperson Santema to sign the Snow and Ice Removal Salt Contract. This contract is between Brookings County, Brookings City, and Mills & Mills, Inc., of Brandon, SD. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes.

Director of Equalization, Joyce Dragseth met with the board to discuss and to present the following Application for Abatement.

Motion by Larson, seconded by Falken, to approve and authorize the Chairperson Santema to sign Abatement Application # 05-01 from Dorothy Stoick, abatement refund in the amount of \$392.26; on the Mobile Home described as Mobile Home on Real Property Parcel # 10995-00210-002-00; Bill # 19026. Reason: Mobile Home completely destroyed on April 16, 2004 as it was being transported. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye," Motion passes.

Motion by Falken, seconded by Klavetter to take the motion off the table from June 22, 2004, motion was as follows: Motion by Klavetter, seconded by Falken, to approve and grant the funding request of \$1,000.00 for the Boys & Girls Club of Brookings, SD; funding will come from the Juvenile # 214 Fund. Roll Call Vote: Klavetter "Aye," Larson "Nye," Falken "Aye," Santema "Aye." Motion passes.

Motion by Larson, seconded by Klavetter, to enter into the lease agreement with 1921 L.L.C. for 3683 square feet for office space; also for the break room @ \$7.50 per square foot, from the original proposal the first paragraph under GARAGE on page 2 is stricken, in SECTION 2 on page 1 the commencing date for the Director of Equalization Office would be the 1st day of November, 2004 and for the State's Attorney Office would be the 1st day of January, 2005. The lease would be contingent upon the approval of the legal council of both parties. Commissioner Klavetter 'Called the Question' to cease discussion. Roll Call Vote: Larson "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." 'Call of the Question' passes. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes.

COMMISSIONER'S OPEN DISCUSSION

Donna Ramsay met with the board to discuss the 1921 Building, Zoning Concerns, and the Township Roads.

Commissioner Larson reported on Weed Board complaints and the NACO Convention.

Commissioner Falken reported on a meeting with Mel Kloster and Tom Richter, and on the Weed Board meeting.

Commissioner Klavetter reported on the NACO Convention.

Commissioner Santema reported on the NACO Convention.

Commission Assistant/Personnel Director, Stephanie Vogel met with the board to report on the NACO Convention.

Be it noted, the board discussed the 8 County Meeting Agenda, the Meeting Room in the 1921 Building, and the Zoning Board Minutes.

EXECUTIVE SESSION

Motion by Falken, seconded by Klavetter, to go into executive session at 1:00pm. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes. Chairperson Santema declared executive session over at 1:05pm. Reason - Union Negotiations. No action at this time.

BUDGET HEARINGS

Clyde Calhoon, Trish Sterud, Ted Eggebraaten, Mel Kloster, Janet Willmott, and Stephanie Vogel met with the board to discuss the 2005 Budget.

ADJOURNMENT

Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, August 3, 2004.

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